

PERSONNEL VACANCY ANNOUNCEMENT

DEFENSE NUCLEAR FACILITIES
SAFETY BOARD

(2 Positions)

POSITION: General Engineer (Intern)
NO:

ANNOUNCEMENT
97-008

GRADE:

DN - 801 - Pay Band I
Full Performance Level DN-V

ISSUE DATE:
09/29/97

SALARY RANGE: \$25,380 - \$42,389*

*Eligible for Locality Based Payments

Expiration Date:
12/26/97

AREA OF CONSIDERATION: Nationwide.

These are permanent positions located in the Office of the Technical Director, DNFSB. Individuals who live outside the Washington Metropolitan area will be reimbursed for some relocation expenses.

LOCATION: 625 Indiana Avenue, NW Suite 700, Washington, DC 20004.

NOTE: VETERANS' PREFERENCE WILL BE GIVEN ONLY IF THE APPLICANT HAS ATTACHED A DD-214 OR SF-15 WITH HIS/HER APPLICATION (SEE PAGE 3).

MAJOR DUTIES: The mission of the Board is to oversee the Department of Energy's (DOE) defense nuclear weapons facilities throughout the country. As a technical intern, the incumbent will be required to complete a 3-year program that will prepare him/her for these complex nuclear-related activities. The three year program includes the following:

- o The first year is spent in Washington, DC where the incumbent is provided an orientation to the Board's mission, which is to oversee the Department of Energy's defense nuclear weapons facilities. Under the direction of a technical mentor, the incumbent carries out various technical assignments.
- o The second year is spent completing graduate-level work in a nuclear or nuclear-related program at a school mutually agreed upon between the incumbent and the Board. The incumbent receives full tuition and full salary during this second year.
- o The third year is a mutually agreed upon field assignment, where the incumbent works for a private company, other government entity, or national laboratory.

QUALIFICATION REQUIREMENTS: Candidates must have basic knowledge of the theory, principles, and practices in the field of engineering or science as evidenced by a degree or equivalent.

MANDATORY SELECTIVE FACTOR:

1. Candidates must possess 3.5 grade point average or above and must submit transcripts (unofficial, xeroxed copy accepted.)

RATING FACTORS:

1. Knowledge of the theory, principles and practices in the field of engineering or science as evidenced by a degree or equivalent.

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RATING FACTORS: (Continued)

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2. **Ability to learn the principle features of systems and operating characteristics of nuclear facilities, nuclear processing, or nuclear waste facilities.**
3. **Ability to communicate effectively both orally and in writing.**

HOW TO APPLY: You may apply for this position with a resume, or other application format of your choice, such as the Optional Application for Federal Employment OF-612, or the SF-171. Regardless of the application format you choose, your application or resume must contain the information found on pages 3 and 4 of this announcement under: What Your Resume or Application Must Contain. In addition, current Federal employees must submit a current performance appraisal, latest SF-50, and all applicants are encouraged to submit a supplemental statement addressing the rating factors. Incomplete and late application packages will not be accepted. ***Applications must be postmarked by the closing date of the vacancy.***

Prior to appointment, applicants are required to undergo screening for illegal drug use. After employment, individuals are subject to random drug testing. Applicants are required to obtain and maintain a "Q" level security clearance. A "Q" level security clearance is preferred.

APPLICATIONS SHOULD BE SUBMITTED TO:

Christine Centeno
Defense Nuclear Facilities Safety Board
625 Indiana Avenue, NW
Suite 700
Washington, DC 20004

Interagency Career Transition Assistance Program: For displaced employees who are requesting special selection priority consideration. If you are a Federal displaced employee you may be entitled to receive priority consideration under the Interagency Career Transition Assistance Program. To receive consideration you must:

1. Be a Federal displaced employee. The following categories of candidates are considered displaced employees. You must submit a copy of the appropriate documentation such as RIF separation notice, letter from the Office of Personnel Management (OPM), or your agency documenting your priority consideration status with your application package.
 - a. Current or former career or career-conditional (tenure group I or II) competitive service employees who: 1) received a special RIF separation notice; or 2) separated because of a compensable injury, whose compensation has been terminated, and whose former agency certifies that it is unable to place; or 3) retired with a disability and whose disability annuity has been or is being terminated; or 4) upon receipt of a RIF separation notice retired on the effective date of the RIF and submits a Standard Form 50 that indicates Retirement in lieu of RIF; or 5) retired under the discontinued service retirement option; or 6) was separated because he/she declined a transfer of function or directed reassignment to another commuting area; or
 - b. Former military reserve or National guard technicians who are receiving a special OPM disability retirement annuity under section 8337(h), or 8456 of Title 5 United States Code.
2. Be applying for a position at or below the grade level of the position from which you are being separated. The position must not have a greater promotion potential than the position from which you are being separated.

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3. Have a current performance rating of record (or last) of at least fully successful or equivalent. This must be submitted with your application package. (This requirement does not apply to candidates who are eligible due to compensable

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injury or disability retirement.)

4. Occupy or be displaced from a position in the same local commuting area of the position for which you are requesting priority consideration.
5. File your application by the vacancy announcement closing date and meet all the application criteria (e.g. submit all required documentation, forms, etc.)
6. Be rated well-qualified for the position. To be considered well-qualified you must be rated an "A" candidate. Veterans who are "A" candidates will receive priority consideration in accordance with the Boards' Competitive Service Staffing procedures. Well-qualified candidates are distinguished from minimally qualified candidates based on the rating criteria developed for this position.

HERE'S WHAT YOUR RESUME OR APPLICATION MUST CONTAIN

JOB INFORMATION

Announcement number, and title and grade(s) of the job for which you are applying

PERSONAL INFORMATION

Full name, mailing address (zip code) and day/evening phone numbers (area code)
Social Security Number
Country of citizenship (Most Federal jobs require United States citizenship)
Veterans' preference (See below)
Reinstatement eligibility (If required, attach SF-50 proof of your career or career-conditional status)
Highest Federal civilian grade held (Also give job series and dates held)

EDUCATION

High School - Name, city and State (Zip code if known) - Date of diploma or GED
Colleges and universities - Name, city and State (Zip code if known) - Majors - Type and year of any degrees received
(If no degree, show total credits earned and indicate whether semester or quarter hours)

VETERANS' PREFERENCE IN HIRING

If you served on active duty in the United States Military and were separated under honorable conditions, you may be eligible for veterans' preference. To receive preference if your service began after October 15, 1976, you must have a Campaign Badge, Expeditionary Medal or a service-connected disability.

Veterans' preference is not a factor for Senior Executive Service jobs or when competition is limited to status candidates (current or former Federal career or career-conditional employees).

To claim 5-point veterans' preference, you must attach a copy of your DD-214, Certificate of Release or Discharge from Active Duty, or other proof of eligibility.

To claim 10-point veterans' preference you must attach an SF-15, Application for 10-point Veterans' Preference, plus the proof required by that form.

WORK EXPERIENCE

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Give the following information for your paid and nonpaid work experience related to the job for which you are applying.

(Do not send job descriptions)

Job title (include series and grade if Federal job)

Duties and accomplishments

Employer's name and address

Supervisor's name and phone number

Starting and ending dates (month and year)

Hours per week

Salary

Indicate if we may contact your current supervisor

OTHER QUALIFICATIONS

Job-related training courses (title and year)

Job-related skills, for example, other languages, computer software/hardware, tools, machinery, typing speed

Job-related certificates and licenses (current only)

Job-related honors, awards, special accomplishments, for example, publications, memberships in professional or honor societies, leadership activities, public speaking, and performance awards. (Give dates but do not send documents unless requested)

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